

DAVID J. CLAUS
JUDGE



KATJA SOPER
CLERK

GREGORY GADBERRY
BAILIFF / PROBATION OFFICER

BELLEVUE MUNICIPAL COURT

165 Bellevue Way • Bellevue, OH 44811

PHONE: 419.483.5880 • FAX: 419.484.8060 • WEB: bellevuemunicourt ohio.com

JURY SERVICE EXCUSE REQUEST

Jury service is an important and valuable civic duty. Jury service in Bellevue Municipal Court is usually completed in one day. If you are unable to serve as summoned, you may request that you be excused. If excused, you may be summoned again at a future date.

INSTRUCTIONS: Complete this form and return it to the Bellevue Municipal Court immediately. You are NOT EXECUSED from service until notified by the Clerk of Court. Check the appropriate box and attach documentation, if any, where appropriate. **Please print.**

☐ You may be excused if you are a full-time student.

Name of school: _____

☐ You may be excused for health reasons of yourself or someone for whom who are the only caregiver.

Please explain: _____

☐ You may be excused if service at this time would be a hardship to you or your family.

Please explain: _____

☐ Other - Please explain: _____

Name of Juror: _____ Phone No.: _____

Address/City/State/Zip: _____

Date of Jury Duty: _____

Signature

Date

FOR COURT USE ONLY (Copy will be returned to prospective juror)

☐ You are NOT excused from jury service. Please call (419) 483-5880 between the hours of 1:00 pm and 4:00 pm the day before your jury service date. A clerk will advise whether or not your service is required.

☐ You ARE excused from jury service. We hope you will serve at another time.

Above approved: _____ Date: _____

Judge David J. Claus

Notified above prospective juror of Court's decision: _____ Date: _____

Deputy Clerk Initials